

SERC MEETING

MARCH 5 2012

Attendees:

Michael Dillon

Dawn Lewis

Jeff Stevens

Susan Mayo

Jim Larisa

Jim Gaffey

Kevin D. Quinn

Steven Preston

Fred Stanley

Michael Carey

Eva Zito

Leo Messier

Chris Harwood

Gina Friedman

Jim Gumbley

David DiMaio

Rob Lopez

MINUTES FROM LAST MEETING APPROVED

OLD BUSINESS

The letter:

If LEPC's want logos on the front – they should be emailed to Paul D'Abbraccio

Rob Lopez has volunteered to assist with streamlining the creation of individual logos. They will be shown in a smaller form across the page and under the current letterhead.

Five LEPC Chairs will coordinate with Rob to get this done so the letter will have some uniformity and be able to go out by end of this week. As soon as all LEPC logos are done the date will be changed on the letter and it will go out end of week with an appendix attached. Paul will coordinate with everyone to get the signatures. He will call everyone who needs to sign. The following people will be signatories on the letter:

- SERC Chair**
- RI DEM**
- LEPC's 1-5**
- Department of Labor and Training**
- Department of Health**
- RI State Fire Marshal**
- RI Fire Chief's Association**

The letter will go out by Friday of this week.

PLANNING COMMITTEE REPORT

Met in December. Voted to allocate funds for the SERC website and the Haz-Mat Conference out of HMEP Grant. That was a unanimous decision by all of the LEPC Chairs.

TRAINING COMMITTEE REPORT

We met – we looked at the budget, said there was no concise determination as to whether or not RIEMA was going to retain the 25% for MNA. We set aside X amount of dollars for operation level classes, and technician level classes. Pretty much the money has all be encumbered.

LEPC DISTRICT REPORTS

LEPC 1 – Tier 2's have come in. Several ESH facilities have not reported. Our next meeting is April 18.

LEPC 2 - Had its last meeting on December 12 and we're planning our annual port evacuation drill. We had a meeting on that with the stakeholders. We have another meeting on March 14. It's going to be part of LEPC 2's meeting. Tier 2's are coming in much better than they have in the past. Thank you Jim. Jim and Jim, thank you both. That's working out very well. As I said the Emergency Response Plan is up on our website. www.rilepc.org – That's maintained for us by Brown University. Nothing else to report.

LEPC 3 – Our next meeting is March 15@10am in this room. District

Plan draft is complete. To be reviewed by sub-committee. Should be ready to send to SERC by late next week. Plan on attending the Portland conference and the Baltimore conference in May. Also working with Johnson and Wales on a drill coming up at their facility on the water on April 20. Working with Cranston Fire and Warwick Fire.

LEPC 4 – Tier 2's have a significant increase in completion. There's a couple that are still working on some details on some errors. Our next meeting is March 27 at Quonset Development Corporation. Attended the EPA Conference on February 6. We had an LEPC 4 exercise design team meeting February 9 for a tabletop exercise being planned in the Fall. That next meeting for that group is May 4 and there's 2 requests for attendance for the April 4/5 EPA Conference.

LEPC 5 – Showing an increase in Tier 2 submits. A lot more errors. Working with the facilities now to correct their imports. Our next meeting is April 6 at the Middletown Police Station. 10am.

NEW BUISNESS

EPA Chemical Safety Preparedness and Prevention Conference in Portland.

There is an on-line registration process.

How funded?

Registration fee \$60 and you should plan to stay there one night possibly two. April 5 and 6.

NEW BYLAW REVISIONS

These revisions were typed according to notes and comments that were made from the last meeting. Refer to the second on marked REVISIONS 2.

New Notes to be included for review from 3.5.12 meeting

ARTICLE IV – Section 2

“Local LEPC appointments and term limits are specified by the individual local LEPC By-Laws.”

ARTICLE IV

- Member of the Public**

Check with Christine DiFillipo from the Governor’s Office with regard to who appoints this member.

Include Steven Preston’s submission regarding Planning and Plan Reviews. This information will be added for the next meeting’s vote.

ARTICLE VI - Section 5

“Members of the Commission who are unable to attend a meeting may be excused from their absence by the Chairperson. Chairperson can remove and replace a non-active member with a new appointment. LEPC Chairs who are not active will receive a letter from the Chairperson. The letter shall state the importance of each member’s participation and shall request a statement as to the member intention to actively participate in the future.”

ARTICLE VI – Section 3

“A quorum shall consist of seven members.”

ARTICLE VI – Section 1

From highlighted – change to:

“No other business may be considered expect by two-thirds of voting members present.”

ARTICLE VII

Section 1 – ok

Section 2 – remove “telephone” and the last sentence

Section 3 – ok

ARTICLE IX

“The Planning and Training Chairs will be for a period of two years. Renewal of term or replacement of Committee Chair will be at the discretion of the Commission by majority vote”

(note: nomination language to be sent to Paul for inclusion.)

“Training Committee: The Training Committee is to coordinate EPCRA training and education outreach statewide. This is done in accordance with the standards of OSHA 29 CFR 1910.120, EPA 40 CFR 40 Part 311, NFPA 1500, Section 472/473.....”

All revisions will be made to this document for the next meeting's vote. You will receive a copy via email in advance of the next meeting for you to review.

Jim Larisa – Suggestion for a workshop regarding the Tier 2 form/template process. Something on the website would be helpful.

EPA has offered a training session. The hope is to schedule something for January (by December) so information about the workshop can be included in the letters sent.

A search for a new/larger location to hold the workshop is requested.

Next Meeting – April 2, 2012

Adjourned: 11:40am

Ann Mulhall

Recording Secretary